![Minnesota Department of Education — Assessment Update]

QUICK LINKS	IMPORTANT DATES
- Posttest Editing: Final Reminders - Test Security Checklist - Mathematics Alternate MCA Test Specifications Public Review – Open until June 30 - New DAC Reporting Training 1	**May 22–June 9** *Posttest Editing in Test WES* **May 22–June 28** *Retrieve ACCESS and Alternate ACCESS early student-level results in Test WES* **June 8** *Deadline to update student enrollment data for Posttest Editing* **June 28** *Access embargoed final student results in District and School Student Results (DSR/SSR) files in Secure Reports*

Posttest Editing: Final Reminders

Tomorrow, June 8, is the last day to submit student enrollment data to MDE for Posttest Editing. After that, assessment records may still be edited, but any discrepancies that require an enrollment update can no longer be resolved. All Posttest Editing work must be completed by 10 p.m. on Friday, June 9.

The following resources are available for districts working on Posttest Editing:

- The *Test WES Posttest Editing User Guide 2022–23*, posted on the Test WES page of the MDE website, provides detailed information on Posttest Editing for DACs.

- The New DAC Posttest Editing Training is posted in the Training Management System (TMS) on the District Assessment Coordinator tab (under the MDE Recorded Webinars category).

Indicating EL in MARSS

For English learners to be eligible to take the ACCESS or Alternate ACCESS, they **must be indicated** as EL in student enrollment data submitted to MDE. If a student took the assessment but their enrollment record indicates they are not EL, the report code will be set to INV (Invalid) when published. It is not possible to reverse this invalidation. If these students are ELs, your MARSS Coordinator **must update** their enrollment record **by tomorrow, June 8**.

Enrollment Matching Issues

Blank assessment records must be created for students who did not participate in statewide assessments, and the correct test code (for example, absent, parent/guardian refusal) needs to be indicated. Detailed instructions are available beginning on page 32 of the *Test WES Posttest Editing User Guide*.

Late Score Entries Loaded to Test WES

All late score entry requests for MCA or MTAS made by noon on May 24 are now available in Posttest Editing in Test WES. Any late score entry requests made after May 24 will not be loaded in Test WES or included in the releases of final results this summer.

District Confirmation

Once you complete Posttest Editing, confirm it on the District Confirmation page in Test WES:

- You must complete this confirmation if there were no edits needed for your district.

- You may also complete this confirmation to let MDE know that all posttest editing has been completed for your district.

Note: The District Confirmations page is on the left-hand column of the Dashboard under Pretest Edit.

Test Security Checklist

Most of the trainings in the Training Management System (TMS) will be removed on June 9, including the *Test Security Training*. If your district hires a new DAC this summer—or another person working closely with testing—use the *Test Security Checklist* to provide training and basic information about test security before the updated training is available in the following year. The *Test Security Checklist* is available in Hmong, Somali, and Spanish for staff who may need the checklist in another language.

Note: If using paper copies of the *Test Security Checklist*, it is required to keep the copies signed by staff on file for two years after the year of administration in case of a security violation.

Mathematics Alternate MCA Test Specifications Public Review – Open until June 30

Please share the following information with educators familiar with students with significant cognitive disabilities and/or mathematics teaching.

Following the 2022 revisions to the Minnesota K–12 Academic Mathematics Standards being finalized through the Rulemaking process, the Math Alternate Minnesota Comprehensive Assessment (Alt MCA, formerly MTAS) will begin assessing these standards in the spring of 2028 for students with significant cognitive disabilities. In collaboration with a committee of Minnesota educators, MDE has drafted the Mathematics Alternate Minnesota Comprehensive Assessment Test Specifications document to assist with the development of the new assessments. In addition to test specifications, the document includes extended benchmarks, which are based on the new Minnesota math standards but reduced in depth, breadth, and complexity.

Members of the public are encouraged to review the proposed test specifications and provide feedback through the Math Alt MCA Test Specifications Feedback Survey. The survey will be open until June 30, 2023.

Feedback from multiple perspectives, including math and special education teachers, is important in creating the best assessment possible for Minnesota students with significant cognitive disabilities.

New DAC Reporting Training 1

The *New DAC Reporting Training 1* will be held virtually on Thursday, June 29, from 2–3:30 p.m. It will focus on reporting stages, and how to find and use the District and School Student Results (DSR/SSR) files. Register for the New DAC Reporting Training 1. All DACs are welcome to attend, but this training is designed to support new DACs. For those unable to attend, the training will also be recorded and posted on June 30 in the Training Management System (TMS).

This is the first of two reporting trainings geared toward new DACs about reporting. The prerequisite for this training is Chapter 11 of the *Procedures Manual*, which provides an overview of the reports and results available and addresses when and how they can be used and shared.

Please note: MDE aims to deliver our presentations in a way that will be accessible for our participants. If you anticipate needing accommodations, contact mde.testing@state.mn.us. MDE requests a two-week advance notice to provide accommodations and 48-hour notice to cancel them. If the request comes within two weeks of the event, MDE will still make an effort to provide the accommodation.